

Booth Sale Guidelines

1. Booth Sales begin February 14. February 1-13 is the time period focused on individual girl sales. Troops should help girls reach their individual sales goal in ways OTHER than booth sales (troop neighborhood canvassing, using the fax forms by identifying businesses, etc.)
2. ALL booth sales will be coordinated through the Booth Sale Coordinator of the SU to minimize time spent by store managers on requests and also as a check to ensure that only eligible, registered Girl Scout troops/groups participate. Additionally, store managers will be advised to work only with the Booth Sale Coordinator. Troops are encouraged to suggest potential locations to the Booth Sale Coordinator and may help coordinate booth sales at locations OTHER than those the BSC has arranged. Troops may submit other locations in "My Sales" in eBudde. All sales listed in eBudde are connected to the Cookie Locator app.
3. All troops/groups authorized to conduct a booth sale will be able to sign up using eBudde for time slots at specific locations beginning January 17 at 9pm and will be able to print a confirmation at the time of sign-up. The confirmation must be prominently displayed at the booth. If two troops/groups should happen to be at the same site at the same time, only the troop/group with the confirmation will be allowed to continue its sale. Booth sales in eBudde are for troop use, not for individual girl sales, unless noted otherwise
4. Girl safety is of primary importance! All sales must be conducted in areas safe for girls (i.e. not on street medians, busy parking lots in flow of traffic, busy sidewalks, poorly-lit areas, etc.) Adults should consult with the store manager for the safest, most convenient location for the booth.
5. Girls must be identifiable as Girl Scouts by wearing a membership pin and/or uniform.
6. There must be at least 2 registered volunteers present at any troop booth sale. We highly recommend that two volunteers be present at booth sales that include either three or more Daisies, Brownies or Juniors or five or more Cadettes, Seniors or Ambassadors. Safety Wise guidelines must be observed. Individual girls and their parents/guardians may conduct booth sales at locations listed in eBudde. 2 adults are suggested at individual booths, but not required.
7. Money should be kept out of sight, preferably in a waist belt worn by an adult. As money is collected, large amounts should be moved to a safe place to avoid temptation by anyone.
8. All girls and adults are to be courteous to store employees, potential customers and other groups and individuals. Girls should not follow customers, chant or yell loudly. Trash and empty cookie cases must be removed from the booth location and thrown away elsewhere. Don't fill up the trash bins at the booth location.
9. Please follow these guidelines to ensure your troop/group's participation in future booth sales.
10. Share these guidelines with all adults responsible for working booth sale(s).

I have read the above listed Guidelines for Conducting Booth Sales and agree to abide by said guidelines. I understand that failure to follow these guidelines may result in the troop/group not being allowed to participate in future booth sales and in the cookie sale. I will share these guidelines with other adults participating in booth sales for this troop.

Date: _____ SU # _____ Troop # _____

Signature of Troop/Group Leader or Troop Cookie Consultant: _____

(This form must be on file with the SU Cookie Consultant prior to conducting booth sales.)